



550 West Main Street, Suite 950
Knoxville, TN 37902
865-440-6345

INSTRUCTIONS

THE MOST COMMON REASON FOR DELAY IS INCOMPLETE FORMS.

Ways to return the questionnaire:

(1) Mail to the following address:

James R. Owen, Attorney
Attention: Divorce
550 West Main Street, Suite 950
Knoxville, TN 37902

(2) Email: jody@knoxdwi.com

(3) Fax: 865-622-5250

Please include the following information:

- Completed questionnaire.
- Please provide all information requested in the packet.
- Please include all vehicles, even if they were purchased before the marriage.
- Please include all debt, including credit cards, loans, etc.
- Child Support Questionnaire (only required if you have children).
- Signed Engagement Agreement.

Submission of these forms does not automatically indicate representation. An attorney will review all forms, and if your case is accepted, you will be contacted to make payment and finalize representation.

The attorney fee for a non-contested divorce without children is \$750.00.

The attorney fee for a non-contested divorce with children is \$1,250.00.

The filing and court fees are separate. Filing fees for Knox County 4th Circuit Court are as follows:

Non-contested divorce without children is \$239.75.

Non-contested divorce with children is \$314.75

**** If you pay with a credit/debit card, you will be charged a 3% fee****

Thank you!



OWEN LAW FIRM

JAMES R. OWEN, ATTORNEY AT LAW

550 West Main Street, Suite 950
Knoxville, Tennessee 37902

Ph. 865.440.6345

www.cheapdivorceknoxville.com

jody@knoxdwi.com

Dear Prospective Client:

Please find enclosed an engagement agreement and an agreed divorce questionnaire.

Overview

An agreed divorce is just that: a divorce where all the issues and/or items are agreed upon by both parties. ***No agreed divorce is possible if only one of the parties wants a divorce, if there is a conflict with respect to issues of property or children or if the current whereabouts of only the husband or wife are known.*** An uncontested, agreed, divorce based on irreconcilable differences with no children can be finalized sixty (60) days from the date of filing of the divorce Complaint depending on Court date availability. Our office will only represent the husband or wife, *not both*, unless our office agrees otherwise.

Fee

The attorney's fee is \$750.00 for an agreed divorce involving no children. Please note that, once we begin your paperwork, our fee is **nonrefundable** whether or not you decide to go through with the divorce. Any changes will require an additional fee of \$50.00 per change and if you decide not to follow through with the divorce, in addition to forfeiting the fee, there will be an additional \$50.00 charge to prepare and file an Order of Dismissal. *This fee has been calculated on the preparation of standardized forms – including a Complaint, Order for Mediation, Marital Dissolution Agreement, and Final Order - and one appearance before the court by an office attorney. Any special circumstance, requirement or provision by a client that alters or adds to the expected performance of this office or its legal staff will entitle our office to terminate the services or charge an hourly fee of \$350 per hour in addition to the flat fee required above at our discretion. (Some examples of such changes are: failure to appear for a court hearing, a requirement for supervised visitation, complex property distributions, non-standard child support arrangements, unexpected pregnancy, etc.)*

Costs

The court filing fee is \$239.75 for an agreed divorce with no children and this usually covers most, if not all, of the court costs. You will be responsible for any additional court costs imposed, if any.

Procedure

Once our office receives the completed questionnaire and the attorney fee, we will draft the legal documents for the divorce. Once the documents are completed, you will need to come to our office to review and sign them. Your spouse will also need to sign the documents and have them notarized. We offer this service, but it is not mandatory that your spouse sign in our office. Once our office receives the legal documents signed and notarized by both the husband and wife, our office will file them with the Court, usually within 48 hours. The Court Filing fee is due when the papers are received by our office. *Note: you can expedite the filing of your divorce by ensuring that your questionnaire is complete and your divorce papers are signed in a timely manner. Most delays are due to the length of time that it takes for a client to return the documentation or because, once returned, the documentation is incomplete.*

Engagement Letter

Read the engagement letter carefully, as it spells out your rights, obligations, and agreement with our office. You need to sign the engagement letter and send it back to our office with your other completed materials. You will receive a copy of the engagement letter when you come into our office to sign your paperwork.

Agreed Divorce Questionnaire

You need to fill out the questionnaire completely and correctly because this is the information that will be used to prepare the legal documents for your divorce. For your agreement, write out exactly who gets what. The Court will enter an Order that states that the parties fairly and equitably divided up their marital estate. Please note the following special issues:

Assets – Please note that the assets obtained during your marriage are usually “marital property” under the law. This may be true even if your name is the only name on the title. Until the court finalizes your divorce, any property owned by you or your spouse remains marital property. Therefore, even though our divorce packets contain general asset transfer language, it is important that all property that is titled (cars, trailers, homes, etc.) be listed specifically in the questionnaire.

Debts - Please remember that this is an agreement between you and your spouse and is not legally binding on your creditors. *If both spouses are listed on the debt (for example, credit cards, automobiles, houses, etc.), both of you will still be liable to the creditor regardless of your divorce agreement.* If the spouse responsible for the debt stops paying it, the other spouse has the right to seek to enforce the divorce agreement against the other spouse but the creditor may seek to enforce the debt against either party.

Health Insurance

If you have health insurance that covers your spouse or your spouse has health insurance that covers you, you or your spouse may be entitled to COBRA coverage. ***You have 60 days from the date that your divorce is granted to notify the health insurance carrier to obtain COBRA coverage or the entitlement is lost.*** COBRA coverage usually requires that the person covered pay the monthly premium cost.

Thank you for your business. We look forward to working with you during this difficult transitional period in your life.

Sincerely Yours,
James R. Owen-Attorney at Law



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AGREED DIVORCE QUESTIONNAIRE

We are Representing? _____ (please list name)

Wife's Information/Party One

Name: _____

(No Nicknames, please include middle name)

Do you wish to return to using your Maiden Name? _____ Full Maiden Name: _____

Phone Number: _____ Email address: _____

Street address: _____

City, State, and Zip: _____

County: _____ Lived in than county 6 months or longer? ___ Yes ___ No

Birthplace (City, State): _____

Date of Birth: _____

Race: _____

No. of Previous Marriages: _____ How ended: divorce/deceased? _____

Social Security Number: _____

Employer: _____

Responsible for court costs? _____ Yes _____ No

Covered under Spouse's Health Insurance? _____ Yes _____ No

Enlisted in the military? _____ Yes _____ No

Husband's Information/Party Two

Name: _____

(No Nicknames, please include middle name)

Phone Number: _____ Email address: _____

Street address: _____

City, State and Zip: _____

County: _____ Lived in than county 6 months or longer? Yes No

Birthplace (City, State): _____

Date of Birth: _____

Race: _____

No. of Previous Marriages: _____ How ended: divorce/deceased? _____

Social Security Number: _____

Employer: _____

Responsible for court costs? Yes No

Covered under Spouse's Health Insurance? Yes No

Enlisted in the military? Yes No

MARRIAGE

Date of Marriage: _____ Date Decided on Divorce: _____

County/State of Marriage: _____ County/State of Separation: _____

LEGAL PROCEEDINGS

Have you filed for divorce within the last six months in this or any other county or state? _____

Have you, your spouse or a child ever been involved in a child support or custody action? _____

Have you filed bankruptcy within the last 90 days or will you file a bankruptcy within 90 days? _____

Have you been a party to, or subject of, any court action, litigation or court order within the last year? _____

Explain: _____

CHILDREN BORN AT ANY TIME DURING THE MARRIAGE REGARDLESS OF FATHER:
(List ALL children, regardless of legitimate or illegitimate, legal status, or actual parentage)

Currently Pregnant? _____

NAME	Date of Birth	SS#	In your custody?
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

*******If you have a child that was born during this marriage but is with another person, you will need to list the person's name and contact information and provide DNA testing results. We will need this third party to sign documents regarding the child*******

PROPERTY

*Please indicate ALL titleable property below, even if it was bought before the marriage or after the separation.
(Do Not List Items Held In The Name Of A Third Person.)*

House #1 Address: _____

Currently on the property title: Husband/ Wife/ Both

Will retain property after divorce: _____

Mortgage Company: _____

Mortgage currently in the name of: Husband/Wife/Both Responsible after divorce: _____

Mobile home: _____ Purchased during marriage: _____

House #2 Address: _____

Currently on the property title: _____ (Husband/Wife/Both)

Will retain property after divorce: _____

Mortgage Company: _____

Mortgage currently in the name of: Husband/Wife/Both Responsible after divorce: _____

Mobile home: _____ Purchased during marriage: _____

***** If more property, please list it on the back*****

MISCELLANEOUS TITLEABLE PROPERTY

(boats, motor homes, etc.)

Year, Make, Model, other information: _____

Currently on the title _____ Will retain property after divorce _____

Loan Company: _____ Account # _____

Who will be responsible after divorce _____ Purchased during marriage: ___ YES ___ NO

******* If additional, please list on back*******

VEHICLES

Husband's Vehicle

Year: _____ Make/Model: _____
Lien Company: _____ Who is on the current title: _____
Purchased during marriage: ___ YES ___ NO
Who will retain after divorce: Husband/ Wife/ Both
Who is on the current lien: _____ Who will be responsible after the divorce: _____

Wife's Vehicle

Year: _____ Make/Model: _____
Lien Company: _____ Who is on the current title: _____
Purchased during marriage: ___ YES ___ NO
Who will retain after divorce: Husband/ Wife/ Both
Who is on the current lien: _____ Who will be responsible after the divorce: _____

****** if other vehicles, please list on the back with all information necessary******

DEBT

Please list all debts (loans, credit cards, lines of credit, etc.), even if they're in only one name. If the debt type is a credit card, please put the last four digits of the account number in the appropriate area.

Household bills, such as utilities, medical bills, etc., do not need to be listed.

1. Creditor: _____ Account# _____
Currently named on debt _____ Debt Type: _____
Who will be responsible after divorce _____ Acquired during marriage: _____

2. Creditor: _____ Account# _____
Currently named on debt _____ Debt Type: _____
Who will be responsible after divorce _____ Acquired during marriage: _____

3. Creditor: _____ Account# _____
Currently named on debt _____ Debt Type: _____
Who will be responsible after divorce _____ Acquired during marriage: _____

4. Creditor: _____ Account# _____
Currently named on debt _____ Debt Type: _____
Who will be responsible after divorce _____ Acquired during marriage: _____

5. Creditor: _____ Account# _____
Currently named on debt _____ Debt Type: _____
Who will be responsible after divorce _____ Acquired during marriage: _____

******* If you have further debts, please list them on the back with all the information necessary*******

ATTESTATION

[_____] (Initials) I have advised my attorney of ALL children who, during my marriage, were:

1. Born to me or conceived by me, whether or not they are my spouse's child by blood and/or
2. Born to my spouse or conceived by my spouse, whether or not they are my child by blood and/or
3. Born to either or both of us regardless of whether we have legal custody or parental rights over the children or a court has determined parentage, child custody, visitation, or support for that child.

[_____] (Initials) I have disclosed all information requested of me, and I am not withholding information. The information I have provided is true, complete, and correct to the best of my knowledge and belief.

[_____] (Initials) I understand that Mr. Owen has the right to withdraw from representation if the information I have provided is inaccurate, incomplete or incorrect.

CLIENT'S SIGNATURE

Date